

Office of the  
Federal Public Defender

Districts of Colorado and Wyoming

Tracy R. Hucke, Wyoming Branch Chief  
Mary V. Butterton, Senior Litigator

Virginia L. Grady, Federal Public Defender  
Matthew K. Belcher, First Assistant

O. Dean Sanderford, Chief, Appeals  
John C. Arceci, Senior Counsel

POSITION ANNOUNCEMENT  
INVESTIGATOR (SOCIAL WORKER) - DENVER, COLORADO

(Renewable One-Year Term)

*The Office of the Federal Public Defender for the Districts of Colorado and Wyoming seeks a full-time, term social worker, with investigative experience, to join our Denver office. The Office of the Public Defender operates under authority of the Criminal Justice Act (18 U.S.C. § 3006A) to represent individuals who are unable to afford counsel and are prosecuted in our federal courts. Our office is committed to serving the distinct needs of these individuals with a diverse group of dedicated professionals who collaborate with, listen to, and advocate on behalf of one another. We welcome and value individuals of any race, color, religion, ethnicity, national origin, sexual orientation, gender, gender identity or expression, disability, age, veteran status, and other status protected by law. Click [here](#) for more information about our office.*

**Job Description:** This is a full-time, term position for one year, and, subject to the availability of funds, renewable at the discretion of the Defender. The social worker collaborates with our attorneys and investigators to provide the best defense for our clients. Primary responsibilities include managing records requests for attorneys; maintaining familiarity with programs within the Bureau of Prisons and working with local detention facilities, pretrial services, probation, and community-based treatment providers; developing relationships with individuals in various resource agencies; contributing to a comprehensive resource database; addressing client treatment/rehabilitative needs (e.g. available substance abuse treatment, mental health treatment, housing options, and employment opportunities for our clients); assisting attorneys and investigators with connecting clients to community-based support systems; and performing other duties as assigned. Our office environment is collaborative, positive, and client-centered, with opportunities for advancement.

**Requirements:** Applicants must have 1) a bachelor's or master's degree in social work from an accredited college or university; 2) three years of general office experience; and 3) five years of relevant specialized experience, such as knowledge of community-based rehabilitation programs, assessing the needs of clients and referring them to programs that best address those needs, creating effective vision boards for future development, conducting interoffice trainings, collecting and analyzing various types of records, or using computer and demonstrative media tools (e.g. Trial Director, PowerPoint, and CaseMap).

Applicants must be United States citizens or eligible to work in the United States. Employment is subject to a satisfactory background investigation, including an FBI name and fingerprint check and an IRS tax check.

**Salary and Benefits:** This is an "Excepted Appointment" full-time position with federal benefits and salary commensurate with experience and qualifications within the range of JSP Grade 13 (\$104,038 - \$135,247) and JSP Grade 14 (\$122,941 - \$159,823). Among the many benefits are the Federal Employees Retirement System, the Thrift Savings Plan (401k), paid annual and sick leave, 11 paid federal holidays, and health, life, disability, long-term care, dental, and vision insurance.

**How to Apply:** Qualified individuals should submit a letter of interest and resume, in .pdf format, to Veronica Knights, Personnel Administrator, at [employment@cofpd.org](mailto:employment@cofpd.org). Subject reference should be Investigator (Social Worker) Position - Denver.

Interviews may be conducted in person or virtually. Cost of travel must be incurred by the applicant. **No phone calls, please.**

**The Federal Public Defender is an equal opportunity employer.**

Cheyenne, Wyoming  
214 W. Lincolnway, Suite 31A  
Cheyenne, WY 82001  
Phone: 307-772-2781  
Fax: 307-772-2788

Denver, Colorado  
633 17th Street, Suite 1000  
Denver, CO 80202  
Phone: 303-294-7002  
Fax: 303-294-1192

[www.cofpd.org](http://www.cofpd.org)

Casper, Wyoming  
104 South Wolcott Street, Suite 601  
Casper, WY 82601  
Phone: 307-772-2781  
Fax: 307-772-2788